

St. James Episcopal Church
4620 California Street, San Francisco, CA
Minutes of the Vestry Meeting on June 22, 2016

Vestry members present: Ed Wilcox, Kathleen Walker, Ann Rieger-Matthews, Ullrich Schwertschlag, Tracey Thomas.

Absent: Petrina Grube, Carla Borsoi, Carol Overman, Brad Drda, the Rev. John Kirkley.

Also Present: Allan LeBlanc

Financials:

Allen reviewed our financials. Our funding to meet the items we have budgeted is improving.

- P&L statement is showing an increase of funds relating to memorial giving.
- Small group rent went up, however we know that that is a seasonal increase and is not expected to continue through the summer.
- We are over budget on the mission trip and retreat, but that is because the funds are paid in advance. Fees charged later to the people participating in the events will reimburse what we have paid up front to reserve the space.

Process Changes:

1. Allen would like to see the financials before our vestry meeting. Please have Val do the reports by Friday prior to the vestry meeting and send it to Allen so he has time to review the documents.
2. Reporting also needs to include all journal entries for the prior month.

Christian Education:

Kids: We need to talk through a more detailed plan for Godly Play. We need to revamp our children's program working with what we have and the people that are available. Classes should start with a snack time and circle time, giving latecomers have more time to get there before the lesson plan starts.

Adults:

Book group: Possible Books: Acts of Faith by Patel, possibly C. S. Lewis books.

When is Ron on the Rota? Would he be interested in leading something? Ann checked with Gwen and she suggested checking to see if Jim Ward might have time, depending on his schedule. Ann will continue to look into finding a leader for an adult book group.

Membership:

Looking into using Instagram to post pictures of St James. Not pictures of people. Pictures that show what a beautiful venue St. James can be and also show the kind of special place it is.

We hope to have an update about our Facebook presence at the next meeting.

Advertising:

We need a signboard for outside the gate. It needs to be changed regularly.

Parish Life:

We have cleaned out the kitchen and the pantry. We are turning over the refrigerator. Tracey is checking the refrigerator and moldy lemons seem to be a consistent problem.

- Key learning: If you are making coffee you cannot use the hot water spout. When the spigot gets used by mistake, you have to unplug the whole coffee machine because the water level sensor gets confused.

Parish "dinners" will start in August and go to October:

- Tracey will host an Interfaith Joy of Shabbat meal as one of the events.
- Kathleen will host a game night at her house.
- Ed is considering an evening of Tango at the church as his event.
- Every vestry member is kindly asked to help by hosting something that encourages continued development of community and friendship.
- Allen will bring the young families with kids to the park for play, or invite them to a BBQ at his house.
- Everyone who attended the meeting was willing to host an event and will let Tracey know what date and event they are planning to host.

Our Vestry Meeting for July will be cancelled. Ann is out of town from July 10-July 31.

Please meet with your subgroups if you can and we will all need to be ready in August to prepare for September and back to school/church fall season.

We have a large evening fundraiser on Saturday, November 12. We discussed having an art event that includes the sale of parishioner's art work. Average cost per item not to be much above \$250 (Of course there can be exceptions). We are also interested in music, entertainment, food, and unusual forms of art. Please give this event some thought, so we can begin to design a wonderful, art filled, exciting event!

August's Vestry meeting will include sub committee updates, plans for kicking off fall, ways of improving spiritual growth, and November's Art Event.

Respectfully submitted,
Ann Rieger-Matthews
Senior Warden