

St. James Episcopal Church
4620 California Street, San Francisco, CA
Minutes of Vestry Meeting, February 24, 2016

Vestry members present: *Carla Borsoi, Tracey Thomas, Ed Wilcox, Petrina Grube, Carol Overman, Kathleen Walker, Ann Rieger-Matthews, Brad Drda, Ullrich Schwertschlag, the Rev. John Kirkley*

Started with a personal reflection, shared by each member.

Review of minutes of November meeting and January meeting.

****Vestry Meeting Minutes from November 16, 2015 and January 10, 2016 approved with no corrections or changes.**

Reminder about food at Vestry meetings. Bring your own, order, contribute \$\$, and try to have food at 7 pm, so that we're ready to go. Everyone to share allergies, if relevant.

Overview of efforts to create list of Sabbatical Priest. John reached out to Jim Ward, Donald Shell and Anne Jensen. Hoping to have 4 people to choose from, but many parishes are in rector search mode at the moment.

Best approach is to have a Sabbatical Priest for 11 weeks, fits budget better. When John leaves June 23 to mid August, supply priests until Sabbatical Priest once it's time for school year and programs to gear up. Twice weekly, equals 40% of John's compensation.

Designate that amount of money from our Operating Fund, and we should be ok. Idea is that present clergy can help out on Sunday ROTA. John sent the position description already to 2 possible candidates. John will be meeting with the non-stipes to determine their availability during his absence. No benefits will be offered and no payments required into the clergy pension.

Ann has filled in all the parish event dates on the Google calendar. A brief description of Jim Ward, Donald Shell and Anne Jensen outlined by John. "All are almost over qualified." The entire Vestry will not have to interview.

Ann discussed that the CLC has been cancelled and we will get \$\$ back from the insurance policy.

John brought up a couple of pastoral care situations. Also covered schedule for Holy Week.

On March 13, we'll be doing a special blessing for elders, and the coffee hour theme will also be in honor of elders. Hoping for a great turn out.

Sunday after Easter is reunion of Episcopal Congregation of Philippines, where Debbie Sham grew up. Alumnae of that congregation have regular reunion in different parts of the country.

This group putting on a luncheon and inviting St. James. (April 3). Reminder that Bishop with us on April 17. Also, Fred gone last 2 Sundays of June, and first Sunday of July.

John then pivoted to the overviews of the 8 major parish committees. Found a template from a Unitarian church. If they could all be fully staffed with 5 people, there would be a total of 40 needed. Advised no more than 2 committees/person. Significant time spent indicating Vestry members' choices for committees, which John noted. He also said that he would like to start with Stewardship, as it is the toughest sell.

Finance Committee already exists and has a full complement of members. John is hoping for a Treasurer to be in place by Pie Sunday.

A considerable amount of time was spent discussing our current financials. We currently have 79 pledges totaling \$174k. Our January in and out has yielded a loss.

Confirmed date and time for next Vestry meeting: March 16 at 7 p.m.

Submitted by Carol Overman, Clerk